	•	ROUTING A	ND RECOR	D SHEET
SU	BJECT: (Optional)			
FRO	M: Chief, Real Estate and Construction Division, OL 2F09		EXTENSION	NO.  DATE
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	: (Officer designation, room number, c ding)	and DATE	OFFICER'S	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
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